



# Orchard Production Renewal Application



Please complete all sections of this form as this will help your auditor and simplify the audit process. If any questions are non-applicable then put NA.

**Once completed keep a copy for yourself** and either:  
post to BioGro New Zealand, PO Box 9693, Marion Square, Wellington, 6141  
or Email: [info@bio-gro.co.nz](mailto:info@bio-gro.co.nz) or Fax to 04 801 9742

Licensee/ Trading Name: ..... BioGro No:..... Operation ID CO .....

Main Contact: .....

Physical Address: .....  
.....  
.....

Postal Address: .....  
.....  
.....

Phone (day): ..... Phone (Mobile): .....

Fax: ..... Email: .....

### 1. Land under organic management

Area managed organically (ha): .....

Uncertified area (ha): .....

Total area (ha): .....

Have these areas changed since your last audit?  YES  NO

Provide details.....  
.....

### 2. Give a brief description of this operation and the products to be certified.

(e.g. grapes for wine making, plums for local market) .....  
.....  
.....

### 3. Certification Programme.

Please tick programme(s) applying for:

BioGro Organic Programme  Domestic Programme

IFOAM is now optional for the BioGro Organic Programme (*Note: IFOAM is not available for Domestic programme*)

Yes I would like to be on the IFOAM accredited programme.  
 No I do not need to be on the IFOAM accredited programme

If on the BioGro Organic Programme and exporting, please indicate additional export market certifications required  
(*Note: additional fees apply for Canada (COR) and Japan (JAS) programmes*)

Europe (MAF OOAP; Technical rules: EU)  Taiwan (MAF OOAP; Technical rules: Taiwan)  
 USA (MAF OOAP; NOP)  Switzerland (MAF OOAP; Technical rules: Switzerland)  
 Canada (BioGro COR certification)  Japan: (BioGro JAS certification)

**4. Markets**

Please indicate markets products are exported to:

- NZ  Australia  EU/UK  USA  Canada  Japan  Taiwan  Korea  China  
 Other (please specify).....

**5. Parallel Production:**

On this or on other properties, do you produce the same product which will be sold with different certification status? (eg organic and conventional pipfruit; full organic and conversion kiwifruit)  YES  NO

Provide details.....  
 .....

**6. Stock:**

Has stock been grazing on the certified area?  YES  NO  N/A

**7. Annual Summary of organic crop yields and sales:**

Detail annual summary of organic crop yields and sales since the last audit period: (indicate units)

Fruit / Products	Area of Crop (ha)	Actual Yield (kg/tonnes per ha)	Quantity Sold (Kg /tonnes)	Sold / Supplied to

**8. Inputs approval form**

List **all** inputs you intend to use during the next certification period on the OMP Inputs approval. An electronic copy has been emailed to you and copies are also available on our website [www.biogro.co.nz](http://www.biogro.co.nz). Please return this form to the BioGro office [approvals@biogro.co.nz](mailto:approvals@biogro.co.nz)

**9. Non-compliant produce**

Do you have a procedure for situations where you become aware that your land/produce may no longer compliant with the BioGro Standards or export market requirements (eg spray drift, use of a prohibited input, positive residue test)?  YES  NO

Provide details.....

**10. Harvesting / Packing / Transport**

Detail harvesting and transport procedures for the next certification period. *Refer Module 4.1 Orchard Section 3.6*

Crop	Harvesting equipment/ process & transport procedures	Product Destination

**11. Contractors:**

List contractors used on your certified area

Type (eg harvesting, hedge trimming, pruning, fertiliser/compost spreading)	Contractors name	Comments (Eg Verified XYZ contracting had cleaned down the machinery)

**12. Packhouses, exporters, processors, wholesalers, retailers**

List packhouses supplied .....

Do you export your own products?  YES  NO

List exporters supplied .....

Do you supply any processors?  YES  NO

List processors supplied .....

Do you supply any wholesalers or retailers?  YES  NO

List wholesalers or retailers supplied .....

**13. Addition to scope**

Do you want to add additional products or land area or properties to your certification?  YES  NO

If yes, please provide details below. *Please note: the auditor will not be able to include any change to your scope at the audit unless it has been assessed by the BioGro office before your audit.*

Provide details .....

**14. Have you previously held or do you currently hold organic certification with another certification body?**

YES  NO

If you answered YES to this question, please provide details of the certifier, certification scope and status .....

.....

**15. Has your organisation ever been declined or refused certification by another certification body?**

YES  NO

If you answered YES to this question, please provide information regarding actions taken to correct the deficiencies leading to the refusal. ....

**Declaration by Licensee**

I declare that the information contained in this application is a true record of my past management practices for the period specified and a true description of my intended management over the next 12 months. I understand that confidential information held by BioGro NZ Ltd may be disclosed to BioGro's accreditation bodies, or if it is required to do so by law. If disclosure is a legal requirement, you will be informed of such disclosure.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_